



Stonewall Caddie Program Manual

Stonewall was built for the purpose of speedy, un-crowded playing conditions on well-maintained world class golf courses. By offering a limited number of partnerships and memberships, Stonewall will remain un-crowded. Any round lasting more than four hours is unacceptable and in many cases the caddie is responsible for speed of play. Communicating with the players and other caddies in the group, finding balls quickly, and keeping up with the players all contribute to moving the players around the course in four hours or less.

A good caddie can make a round of golf very enjoyable for the partners and their guests and conversely a bad caddie can ruin a perfectly wonderful day on the course. With this in mind Stonewall expects its caddies to be well mannered, clean, and motivated to do their best each time they work.

The following manual is expected to allow our caddies to know exactly what is expected of them and help them become more proficient resulting in increased payments. The following is intended to be thorough, but there is no substitute for common sense and a personal focus on the job at hand.

Arriving at Stonewall before caddying

- **Parking and Drop Off**
All caddies will park in the designated parking area above the member parking area. The area closest to the clubhouse is reserved for partners and their guests. The area near maintenance is reserved for the maintenance staff, Golf Shop and office personnel. Caddies are not permitted to wander about the parking lot.

Caddies who are being picked up and dropped off will do so at the bag rack. When waiting for a ride, caddies will remain in the caddie house.

Bicycles will be parked near the maintenance area.

- **Dress**
When at Stonewall caddies are expected to be clean and reasonably groomed to the caddie master's satisfaction. Caddies should be dressed like they belong on a golf course. Cut off jean shorts and tank tops are not acceptable. Caddies will wear Stonewall bibs and name tags, when available.
- **Checking In**
Upon arrival at Stonewall, be sure to check in with the caddie master and to tell him whether you can go one or two rounds.

- Standard Caddying Procedures
 - 1) Always have part of your towel wet to enable yourself to keep the golfer's balls and clubs clean.
 - 2) When attending the pin make sure;
 - A. Hold the flag from fluttering
 - B. Do not stand in any player's putting lines
 - C. Check to make sure the flag pole can be removed easily
 - D. Your shadow must not cover the cup
 - 3) After all the players have requested the flag be removed, make sure you have the next hole's driving clubs available (except par 3's).
 - 4) When raking the bunkers, make sure the bunkers are raked smoothly and evenly. When finished, place the rake back into the bunker.
 - 5) After every shot, except putting, clean the club.
 - 6) Always try to be in front of the players when walking the fairways, and always reach the player's ball before he or she does.
 - 7) At the turn (after #8 when starting on the front side and after #18 when starting on the back side), if the players ask if the caddies would like a drink, then tell them what you would like, not before they ask. Never ask for an alcoholic beverage and, if the player insists, do not accept. Never enter the half-way house or other clubhouse areas.
 - 8) Never volunteer to club the player or to read a putt. If a player asks, tell them what you think and if you are unsure, tell them so.
 - 9) Keep all golf clubs still when the players are ready to hit their shots.
 - 10) Single caddies should always attend the pin when caddying with a double caddy.
 - 11) Single caddies should always retrieve divots. Double caddies need not retrieve divots if the speed of play will be affected adversely.
 - 12) Keeping an eye on the golf ball is the most important aspect of caddying. Players do not like looking for golf balls!
 - 13) Always address the players as "Mr.", "Mrs.", "Sir", or "Madam". . . never by their first name.

- After the round
 - 1) After the last hole, move the bag or bags off the green as quickly as possible for the reason of letting the following group play to the green.
 - 2) Take the golf clubs up to the rack next to the Golf Shop and let the players put their items they wish to put back in the bags and take out the items out of the bag they wish and remind them, if needed about special items that they may forget, like a wallet, sweater etc.
 - 3) Count the clubs to ensure they are all there and in the correct bag it carrying two bags.
 - 4) Ensure that the clubs are clean.
 - 5) Finally, thank the player.

Stonewall wants to be proud of its caddies, and has programs such as the J. Wood Platt Caddie Scholarship Trust to reward those who wish to attend college. A caddie's performance is important to the pleasure derived from all of the players. If a caddy has done a good job and has hustled throughout the round that round most likely will be a great experience for the golfer and taken four or less hours to play.

We hope the foregoing is helpful in making you the best possible caddie and believe good caddies make for a better golfer experience and reputation for the club.